



NVB1 & Identity Document Validation Form

Section 1: Photographic ID

- Is the photographic document, being relied upon, current and not expired? Yes No
- Is the photograph on the document a true likeness for the vetting subject? Yes No
- Is the photograph of high quality and clear? Yes No
- Is the date of birth on the document matching the date provided on the NVB1 Form? Yes No
- Is the name on the document exactly matching the name provided on the NVB1 Form? Yes No

Section 2: Proof of Address

- Is the address document dated within six months of the consent date? Yes No
- Is the address on the proof of address document matching the address provided on the NVB1 Form? Yes No
- Is the vetting subject's name included on the proof of address document? Yes No
- Is the document acceptable as proof of address document, as per Identity Document schedule? Yes No

Section 3: NVB1 form

- Is the NVB1 form dated and signed by the vetting subject? Yes No
- Is the role accepted to be relevant work or activity? Yes No
- Is the Consent Box ticked? Yes No

Section 4: Document Confirmation?

- I have physically seen and retained a copy of the following documents (Please check all that apply)
- Completed NVB1 form (original) Yes No
- Photographic ID Passport Driving License National ID Card Yes No
- Document Reference No. Yes No
- Proof of address Yes No

If you have answered No to any of the above questions the vetting subject has not met the criteria to continue with the vetting process

Section 5: Validator information

Validator's Name (PRINT NAME):

Validator's Signature:

Validator's Role within Organisation:

Date of Validation: